



इंडियन रेअर अर्थ्स लिमिटेड Indian Rare Earths Ltd.

(भारत सरकार का उपक्रम - परमाणु ऊर्जा विभाग)
(A Govt. of India Undertaking - Dept. of Atomic Energy)

प्लॉट नं. 1207, वीर सावरकर मार्ग, सिद्धि विनायक मंदिर के पास, प्रभादेवी, मुंबई - 400 028.
Plot No. 1207, Veer Savarkar Marg, Near Siddhi Vinayak Temple, Prabhadevi, Mumbai - 400 028.

Web Site : <http://irel.gov.in>

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Advt. No.HRM/P/2012/4

Indian Rare Earths Ltd (IREL) a Mini-Ratna category – I Public Sector Undertaking under the administrative control of the Department of Atomic Energy is the industry leader in the area of Beach Sand Minerals like ilmenite, rutile (titanium ores), zircon, monazite, sillimanite, etc., and producer of rare earths (Lanthanides) chemicals, thorium nitrate etc. The company requires proactive professionals for the following positions for its Corporate Office, Mumbai and its units at Aluva/Chavara in Kerala, Manavalakurichi in Tamil Nadu and Chatrapur in Odisha.

Applications are invited from Indian nationals for the following posts on regular basis in the Industrial Dearness Allowance (IDA) pay scale.

Sl. No.	Name of the Posts	No. of Posts	Pay Scale (IDA pattern) (Grade) (Rs.)	Post qualification experience as on 20.11.2012	Upper age limit as on 20.11.2012	Annual CTC (Rs. In lakhs) Approx.
A)	Technical Discipline					
	a) Sr.Manager(R&D)	1	32900-58000 (E-5)	As shown in Para-A(a) Tech. Discipline.	45	11.11
	b) Manager (Materials)	4	29100-54500 (E-4)	9	40	9.82
	c) Manager(Maint.-Mech/Elect.)	1	29100-54500 (E-4)	9	40	9.82
	d) Dy.Manager/Sr.Officer(Materials)	4	24900-50500/ 20600-46500 (E-3/E-2)	6/3	38/35	8.26/6.84
	e) Dy.Manager (Environment)	1	24900-50500 (E-3)	4	38	8.26
	f) (i) Sr. Engineer/ (ii) Engineer	36	20600-46500/ 16400-40500 (E-2/E-1)	3/1	35	6.84/5.44
	i) Mechanical - 9					
	ii) Electrical - 5					
	iii) Mining - 3					
	iv) Chemical -10					
	v) Civil - 4					
	vi) Mineral - 2					
	vii) Electronics & Instrumentation - 3					
B)	HRM Discipline					
	a) Dy.Manager/Sr.Officer(HRM)	13	24900-50500/ 20600-46500 (E-3/E-2)	6/3	38/35	8.26/6.84
	b) Dy.Manager(Admin.)/ Sr.Officer(Admin)	1	24900-50500/ 20600-46500 (E-3/E-2)	6/3	38/35	8.26/6.84

Sl. No.	Name of the Posts	No. of Posts	Pay Scale (IDA pattern) (Grade) (Rs.)	Post qualification experience as on 20.11.2012	Upper age limit as on 20.11.2012	Annual CTC (Rs. In lakhs) Approx.
C)	Medical Discipline					
	a) Manager(Medical)	1	29100-54500/ (E-4)	As shown in Para-C(a) Med. Discipline.	40	10.70
	b) Sr.Officer(Medical)/Officer (Medical)	2	20600-46500/ 16400-40500 (E-2/E-1)	As shown in Para-C(a) Med. Discipline.	35	7.45/5.93
D)	Finance Discipline					
	a) Sr. Manager(Finance)	1	32900-58000 (E-5)	12	45	11.11
	b) Officer (Finance)	14	16400-40500 (E-1)	1	35	5.44

Reservation of posts

Grade	Name of post	TotalNo. of post	UR	SC	ST	OBC-NCL
E-5	Sr. Manager (R&D), Sr.Manager (Fin)	2	1	---	---	1
E-4	Manager (Materials), Manager (Medical) Manager(Maint.-Mech/Elect.)	6	2	2	1	1
E-3	Dy. Manager (HRM), (Admn.), (Materials), (Environment)	10	5	2	1	2
E-2	Sr. Officer (HRM), (Materials) Sr. Engineers,Sr.Officer (Med.)	28	16	4	2	6
E-1	Officer (Finance) / Engineers	33	13	8	4	8

Qualification/Job Profile:

A. TECHNICAL DISCIPLINE:

a) Sr. Manager(R&D):

Qualification and Experience:

Sr.No.	Qualification	Number of years of experience
1.	B.E./B.Tech.(Chemical)	12
2.	B.E./B.Tech.(Chemical) with Ph.D	8
3.	M.E./M.Tech,(Chemical)	10

Post qualification Experience as shown above in chemical process development with experience in research and development in manufacturing/Mineral process industry/Research Institutions.

Job Profile :

- Hands on experience in planning and execution of R&D facilities which may include sophisticated laboratories and pilot plants.
- Identify, initiate, guide and supervise research activities.
- Associate in planning and execution of R&D facilities.
- Identify the pilot plant and laboratory requirements and execute the set up of the same.
- To interact and co-ordinate research activities with internal and external customers and other relevant agencies.

b) Manager(Materials):

Qualification:

Full time B.E./B.Tech in the discipline of Mechanical / Electrical / Electronics / Chemical / Metallurgy / Mining / Mineral/ Civil with 2 years (full time) Post graduate Degree / Diploma / MBA with specialization in Materials Management from a recognized University/Institutions approved by AICTE.

In case of post graduate qualification in Management with specialization in Materials Management duly recognized qualifications shall also be considered

Work Experience/Eligibility Criteria:

9 years post qualification experience in Material Management including procurement / contracts & inventory management in process industry. Working experience in Materials Management after completion of B.E./B.Tech. and before obtaining P.G.degree/Diploma/MBA in Material Management, if any, will also be considered for the purpose of counting experience

Sound knowledge in processing of Limited Tender, Public Tender, formulation of tender documents for different procurement, development of new vendors, subcontracts, work contracts, global tender, negotiation etc. Candidates Should possess knowledge in Sales Tax, VAT, Service Tax, Excise duty, Import/Export procedure INCO terms and relevant

compliances. Knowledge and exposure to modern concepts of purchase, supply chain management, stores, inventory control, foreign exchange regulations, customs clearance etc. Knowledge and exposure in formulating policies and procedures in Materials Management functions. Experience in project management. The incumbent should be preferably conversant with ERP (SAP) based procurement tools like SCM, SRM etc.

c) Manager(Maintenance-Mech./Elect.):

Qualification:

Full-time engineering degree i.e. B.E./B.Tech. and B.Sc. Engineering in Mechanical or Electrical discipline.

Work Experience/Eligibility criteria:

9 years experience in heavy chemical industry and preferably along with IBR Boilers.

d) Dy Manager/ Sr.Officer (Materials) :

Qualification:

Full time B.E./B.Tech in the discipline of Mechanical / Electrical / Electronics / Chemical / Metallurgy / Mining / Mineral/ Civil with 2 years (full time) Post graduate Degree / Diploma / MBA with specialization in Materials Management from a recognized University/Institutions approved by AICTE.

In case of post graduate qualification in Management with specialization in Materials Management duly recognized qualifications shall also be considered

Work Experience/Eligibility Criteria:

6/3 years post qualification experience in Material Management including procurement / contracts & inventory management in process industry. Working experience in Materials Management after completion of B.E./B.Tech. and before obtaining P.G. degree/Diploma/MBA in Materials Management, if any, will also be considered for the purpose of counting experience.

Sound knowledge in processing of Limited Tender, Public Tender, formulation of tender documents for different procurement, development of new vendors, subcontracts, work contracts, global tender, negotiation etc. Should possess knowledge in Sales Tax, VAT, Service Tax, Excise duty, Import/Export procedure INCO terms and relevant compliances. Knowledge and exposure to modern concepts of purchase, supply chain management, stores, inventory control, foreign exchange regulations, customs clearance etc. Knowledge and exposure in formulating policies and procedures in Materials Management functions. Experience in project management. The incumbent should be preferably conversant with ERP (SAP) based procurement tools like SCM, SRM etc.

e) **Dy.Manager (Environment):**

Qualification:

ME/M.Tech in Environmental Engineering from recognized universities/Institution approved by AICTE.

Job Requirement:

Monitoring and sustenance of ISO 14001, Liaison with MOEF and State Government authorities for obtaining statutory environmental clearance as per EIA & CRZ notifications related to mining lease areas, Liaison with State Pollution Control Board for obtaining necessary clearances/consents required under the EP Act 1986, The Air (PCP) Act 1981 and The Water(PCP) Act 1975.

Work Experience:

4(Four) years post qualification experience as on 20.11.2012.

f(i) **Sr. Engineer** / f(ii) **Engineer** :

Full time Bachelors Degree in Engineering/Technology,/B.Sc.Engineering in the discipline of Mechanical / Electrical / Mining / Chemical / Civil / Mineral/ Electronics & Instrumentation from a recognized University/Institutions approved by AICTE with 60% marks taking average of all the semesters/years irrespective of weightage given to any particular semester / year by the institution /university or CGPA equivalent to 60%.. On a 10 point scale CGPA/GPA of 6.0 will be considered as 60%

Experience: 3/1(Three/One) years of post qualification experience in manufacturing Process/Mining Industry /Research Institution.

B. HRM DISCIPLINE:

a) **Dy.Manager/Sr. Officer (HRM)** :

Qualification:

Post Graduate Degree/Post Graduate Diploma /MBA/ MA/MSW (2 years full time course) with specialization in Human Resource Management, Personnel Management, Industrial Relations from reputed & recognized Universities/Institution approved by AICTE.

Desirable : Degree in law .

Job requirement:

The incumbent will be required to handle HR System & Procedure, Role Profiling, Competency Mapping, Performance Management, Compensation Packages, Employee Relations, Training & Development, handling HR issues, Labour legislations, Wage negotiation, RTI matter, Disciplinary matter, Conciliation & labour matter, Welfare matter, CSR, General Administration, Exposure to computerized environment is desirable.

Work Experience/Eligibility Criteria:

(06/03) Six/three years of post qualification executive experience as on 20.11.2012.

b) Dy.Manager/Sr.Officer(Admin.) :

Qualification:

Post Graduate Degree/Post Graduate Diploma/MBA/MA/MSW (2 years full time course) with specialization in Human Resource Management, Personnel Management, Industrial Relations from reputed & recognized Universities/Institution approved by AICTE.

Desirable : Degree in law.

Work Experience:

Candidate should have experience in General administration /Establishment/ Public Relations, Liaison with Govt. authorities, arranging Pass port, visa, transport related work and hospitality .

06/03 (six/three) years of post qualification executive experience as on **20.11.2012**.

C. MEDICAL DISCIPLINE:

a) Manager (Medical), b) Sr.Officer (Medical)/ Officer (Medical) :

Qualification:

MBBS(Allopathic System) with internship from a recognized university and approved by the Medical Council of India.

Candidates possessing MD(Allopathic System) are also eligible to apply

Preference will be given to candidates having PG certificate course in Industrial Health/Associate Fellow of Industrial Health from Central Labour Institute, Mumbai or any other recognized Institute of India.

Place of Posting:

Sr.No.	Post	Place of Posting
1.	Manager(Medical)	OSCOM, Chatrapur.
2.	Senior Officer(Medical / Officer(Medical)	RED, Aluva, Kerala and OSCOM, Chatrapur, Odisha.

However, the company reserves the right to transfer subsequently to any other units of IREL depending upon necessity.

Experience :

Sr. No.	Qualification	Number of years experience required for the post of		
		Manager (Medical)	Sr. Officer (Medical)	Officer (Medical)
1.	MBBS	9	4	2
2.	MBBS + *AFIH with experience in occupational health related work in industry.	8	3	Nil
3.	MBBS + *AFIH with General Practice.	7	2	Nil
4.	MD	7	2	Nil
5.	MD + *AFIH with experience in occupational health related work in industry.	6	1	Nil
6.	MD + *AFIH with General Practice.	5	Nil	Nil

*AFIH - Associate Fellow of Industrial Health.

For the post of Manager(Medical), candidates from Public Sector Undertaking and Government etc. should possess minimum two years of experience as on 20.11.2012 in Rs.24900-50500 scale or equivalent in PSUs/Govt. of IDA/CDA pattern of scale. The candidates will be required to produce documentary evidence along with application to that effect or at the time of interview.

D. FINANCE DISCIPLINE:

a) Sr.Manager (Finance) :

Qualification:

Chartered Accountant/Cost Accountant.

Job requirement:

Accounts finalization in compliance with all statutory requirements, Treasury management that includes investment of surplus funds, negotiation with banks/Financial institutions for fund based/non-fund based facilities, Internal Audit, Corporate taxation, Indirect taxes, Costing, Budgeting, Dealing with various auditors, MIS, Forex management.

Work Experience/Eligibility Criteria:

(12) twelve years of post qualification executive experience as on 20.11.2012.

b) Officer (Finance)

Qualification :

Chartered Accountant/Cost Accountant

Work Experience:

(01) One year of post qualification executive experience in any areas in Finance/Accounts/Audit as on 20.11.2012.

Desirable: Computer Literacy with exposure in Microsoft Office.

NOTE:

With regard to experience for the posts as mentioned at Sl. No. A(a ,b, c, d, e & , f(i)), B(a & b), C(a), D(a) candidates should fulfill the following conditions

In case of candidates from Govt./Semi-Govt./Autonomous/Public Sector Undertaking they should possess minimum 2 years of experience as on **20.11.2012** in the next below pay scale/grade or equivalent in IDA/CDA pattern of pay scale against the post applied.

In case of candidates from Private Sector they should have a minimum 2 years of experience as on **20.11.2012** (out of the total post qualification experience) in a company with an annual turnover more than Rs.100 crores and the equivalent annual gross salary, which should not be less than the CTC of the immediate lowest scale as indicated in the table shown below:

Grade	Designation	Pay Scale	Annual CTC
E-5	Sr. Manager	32900-58000	11.11
E-4	Manager	29100-54500	9.82
E-3	Dy. Manager	24900-50500	8.26
E-2	Sr. Officer	20600-46500	6.84
E-1	Officer	16400-40500	5.44

The candidates will be required to produce documentary evidence viz. annual report and pay slip or salary certificate to that effect along with application or at the time of interview.

ALLOWANCES AND BENEFITS:

In addition to Basic Pay, DA @ 67.3% of Basic Pay, HRA (30% of Basic Pay at Mumbai, 20% of Basic Pay at Aluva and 10% of Basic Pay at Other Units), (Non-practicing Allowance @ 25% of Basic Pay and DA, in the case of Medical discipline), Perks and Allowances such as Conveyance Allowance, Professional Development Allowance, Uniform Up-keeping allowance, Festival Allowance, Reimbursement of cost of medicine for Domiciliary treatment, Leave Travel Allowance, etc., will be paid and benefits such as EPF, Gratuity, Superannuation contribution, Medical Assistance, Group Insurance, Post-retirement medical scheme, Performance Related Pay (PRP), Casual Leave, Half Pay Leave and Earned Leave etc. are also admissible as per rules of the Company.

RESERVATION / RELAXATION & CONCESSIONS:

Reservation/Concessions for candidates belonging to SC/ST/OBC-NCL/XSM & PwD categories would be made as per Government Directives.

- Upper age limit is relaxable by 5 years in respect of SC/ST candidates. Upper age limit is relaxable by 3 years in respect of OBC-NCL Candidates, provided a recently obtained certificate (issued on or after 01.04.2012) of not belonging to the "Creamy layer" in the format prescribed by the Govt. of India, from a Competent Authority is produced by the candidates at the time of interview.
- In respect of Persons with Disabilities (PwDs), upper age limit is relaxable by 5 years, which will be over and above the relaxation admissible for candidates belonging to SC/ST/OBC-NCL.
- Relaxation will be extended as per rules in respect of Ex-Servicemen /Commissioned Officers/ECOs/SSCOs who have rendered at least 5 years of Defence Service and have been released on completion of assignment.

GENERAL CONDITIONS:

1. Only Indian Nationals need to apply. Mere submission of application will not entail right for claiming Appointment.
2. Age and experience are to be counted as on **20th November 2012.**
3. Persons who have retired from the Govt./PSUs including Indian Rare Earths Ltd. under the Voluntary Retirement Scheme (VRS) will not be eligible to apply.
4. The candidates are advised to ensure while applying that they fulfill the eligibility criteria and other requirements mentioned and that the particulars furnished by them are correct in all respect. In case it is detected at any stage of recruitment process that the candidate does not fulfill the eligibility criteria and/or does not comply with other requirements of this advertisement and /or he/she has furnished any incorrect or false information or has suppressed any material fact, his/her candidature is liable to be rejected. If any of the above shortcomings is or are detected even after appointment his/her services will be terminated without any notice.
5. In order to regulate the number of candidates to be called for the test and/or interview, if so required, the Management reserves the right to raise the minimum eligibility standards/criteria, OR to relax the minimum eligibility standards/criteria including age limit in otherwise suitable candidates depending upon the response to the advertised posts.
6. Merely meeting the above qualifications and experience shall not entitle a candidate to be called for interview. Only short-listed candidates will be notified for Test and/or interview.
7. Candidates called for interview will be reimbursed to and from 2-tier AC train fare from the nearest Railway Station from the shortest route.
8. Depending on the requirements, the Company reserves the right to cancel/curtail/increase the number of posts without any further notice and without assigning any reason thereof.
9. All the above conditions of qualification, experience, age limit etc. are applicable to applicants from IREL also.

Forwarding of applications of candidates from Govt. and Public Sector Undertaking:

- a) Persons employed in State Government/Central Government /Semi-Government/Autonomous Bodies/State and Central PSUs etc.should forward their applications through proper channel or produce NOC at the time of interview.
- b) In the event of selection, such candidates will be entitled for benefits of carry forward of past service provided his / her employer agree for the same.
- c) In case the applications are not received through proper channel or the candidate is not in a position to produce " No Objection Certificate" (NOC) at the time of interview, then he/she will be allowed to attend the interview subject to furnishing an undertaking/declaration to the effect that they shall forgo the benefits of carry forward of past service from his/her previous employer to IREL.
- d) In case the selected candidate is in a position to submit a consent letter / NOC from his previous employer with respect to transfer of service benefits, even afterwards, he/she will be entitled for the same on joining IREL
- e) In the event of selection, all such candidates will be allowed to join IREL only on production of proper relieving order from their previous employer.

HOW TO APPLY:

- a) Application form must be as per format enclosed herewith.
- b) Applications must be in response to our advertisement quoting Advertisement Reference No. and Post on the application form.
- c) Applications should be submitted strictly as per the prescribed format available on the **IREL** Website.
- d) All instructions as given on the **IREL** website must be adhered to, failing which, the applicant will be disqualified for the post.
- e) Name of the post applied for, should be superscribed on the envelope containing the application.
- f) The application should contain one recent passport size photograph pasted on the form, self-attested copy of proof of age, caste certificate in the prescribed format as applicable, degree certificate and experience certificate.
- g) Applications must be forwarded to **IREL** through Post/Courier Service only. Applications forwarded through any other means including by Fax or e-mail will not be entertained.
- h) Separate applications with all enclosures should be sent if applying for more than one post.
- i) Applications must reach the **GM(HRM), Indian Rare Earths Limited, Plot No. 1207, Veer Savarkar Marg, Near Siddhi Vinayak Temple, Prabhadevi, Mumbai – 400 028**, on or before **20th November 2012**. **IREL** will not be responsible for any delay/loss in postal transit of any application or communication.

Applicants must ensure that their applications reach the GM (HRM), HRM Section, IREL by the due date. Late applications will not be entertained.

Incomplete applications will be rejected.

- j) Any legal proceedings in respect of any dispute with regard to the recruitment against this advertisement can be instituted only in Mumbai and Courts/Forums/Tribunals at Mumbai only shall have the sole and exclusive jurisdiction to try any such Case/Dispute.
- k) Please visit our website <http://www.irel.gov.in> and click on 'Recruitment' Directory for more information.

INTIMATION FOR INTERVIEW:

Names of eligible candidates for interview will be hosted on IREL website. Call letter by post / e-mail will also be sent with instructions for interview.

IMPORTANT INSTRUCTIONS:

Your candidature for the post applied, shall be considered purely based on the information furnished in the undertaking enclosed to the application format.



Indian Rare Earths Limited

Application Format (Please fill in **BLOCK** Letters only)

Affix your recent
passport size
photograph

a) Reference : **Advertisement No. HRM/P/2012/4**

b) Application for the post of : _____

c) Name in full :

Surname	First Name	Middle Name

d) Father's Name :

Surname	First Name	Middle Name

e) Husband's Name :

Surname	First Name	Middle Name

f) Nationality:

g) State of Domicile:-

h) Gender:-

Male	Female
<input type="checkbox"/>	<input type="checkbox"/>

i) Marital Status:-

Married	Unmarried	Widower	Divorcee
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

j) Date of Birth:

D	D	M	M	Y	Y	Y	Y

k) Age as on : **20.11.2012**

Year	Months	Days	

l) Whether age relaxation is sought Yes No

m) Relaxation in Age (if sought): No. of Years _____ Under Category / Sub-Category _____

n) Category :

GEN	OBC (NCL)	SC	ST	Ex-Serviceman
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Tick the appropriate category and enclose valid certificate from the appropriate Authority for categories other than general).

o) Religion : (Please Tick)

HINDU	MUSLIM	CHRISTIAN	SIKH	SPECIFY IF OTHERS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

p) Permanent Address:

STATE		PIN					
		CODE					

q) Local Address/Address for communication:

STATE									
		PIN CODE							

r) Nearest Railway Station: _____

s) Contact Details:

Contacts Name	STD Code	Telephone No.	Mobile No.
Fax No.:			E-mail:

t) Educational/Technical Qualification :

Sr.No.	Degree (with Discipline)	Name of Institute	Name of University	Year & Month of Passing	% of marks obtained	Class/ Division
1						
2						
3						

u) Work Experience-Post Qualification: (Mention of Pay/Pay Scale Compulsory)

Name of Organisation	Type of Org. Govt./ PSU/PVT	Post(s) held	From	To	Years & Months	Scale of Pay and annual gross salary/CTC	Job Responsibility

Note: You may attach additional sheet to the hard copy for qualification/Experience if the space above is insufficient. Please attach documentary proof of salary slip.

v) Extra Curricular activities: _____

w) If selected specify the minimum required joining time: _____

x) Languages known : (I) Mother tongue _____

(ii) Other languages _____
(Read, write and speak)

UNDERTAKING

1) Name of the applicant : _____

2) Age as on **20.11.2012**:

Years	Months	Days	

3) Date of Birth if you are seeking age relaxation :
(applicable for SC/ST/OBC-NCL/Ex-servicemen/PwD)

D	D	M	M	Y	Y	Y	Y

4) Whether valid certificate for the above claim of age relaxation is attached : Yes No

5) Professional Qualification :

i) Duration of the course :

ii) Mode of study/Learning

Full time	Part time	Correspondence	Distance

(Tick the appropriate box).

iii) Whether the course is approved by AICTE : Yes No

6) Whether you possess the prescribed UGC/Autonomous Institutions qualifications and post qualification experience and fulfilling the job profile as per Advertisement. : Yes No

7) If you are working in a Govt./PSU/Autonomous body:

i) Whether you have 2 years post qualification experience (out of the total post qualification experience) in the immediate below pay scale or equivalent IDA/CDA pattern of scale. Yes No

ii) Whether you have forwarded your application through proper channel or furnished N.O.C. Yes No

8) If you are working in a Private Sector Organisation:

i) Whether you fulfill the criteria of Annual Turnover more than Rs.100 Crores for the period of **2010-11 & 2011-12** of the organization in which you are working. Yes No

ii) Whether your Annual gross salary or CTC for the above period is as per the advertisement. Yes No

- 9) Please attach self-attested photocopy of each of the following Certificates / Marksheets / Documents and mention details in columns.

Sl. No.	Description	Reference No. of the Certificate	Date of Issue
(1)	Proof of Date of Birth		
(2)	Certificate in respect of prescribed Qualification		
(3)	Marksheet of prescribed Qualification		
(4)	Experience Certificate (as applicable)		
(5)	Annual Turnover of the organization (for private sector candidates).		
(6)	Gross Annual Salary/CTC (for private sector candidates).		
(7)	Caste Certificate (if applicable) / Non-creamy layer certificate for OBC.		
(8)	NOC (if working in Govt./PSU)		
(9)	Discharge Certificate from Defence Services (for Ex-serviceman).		
(10)	Any other		

I hereby declare that all statements as mentioned in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any particulars or information given above being found false or incorrect, or if at any stage it is found that I do not possess the prescribed qualification/experience for the post, my candidature will be rejected ab-initio and I will not have any right to attend the interview nor will have the right to claim Travelling expenses for attending the interview. If any shortcoming(s) is/are detected even after appointment, my services may be terminated.

Place:

Date:

(Signature)